

**CITY OF KALAMA  
CITY COUNCIL MEETING  
JUNE 3, 2009**

**1. OPENING**

Mayor Pete Poulsen opened the City Council meeting at 7:00 p.m. Mayor Poulsen led those present in the Pledge of Allegiance.

Councilmembers present were Adam Smee, Dominic Ciancibelli, Don Purvis, and Bud Gish. Councilmember Chuck Hutchinson was absent. City staff present were Director of Public Works Carl McCrary, Clerk/Treasurer Coni McMaster, and Police Chief Bruce Hall. City Attorney Paul Brachvogel was also present. Members of the public present are listed on the sign-in sheet.

**2. EXECUTIVE SESSION - None**

**3. CHANGES TO THE AGENDA - None**

**4. PRESENTATIONS & AWARDS - None**

**5. PUBLIC HEARINGS - None**

**6. PUBLIC COMMENTS/CONCERNS**

**Jim Bain**, of 308 N. Second Street invited all the Council to participate in the upcoming Relay for Life event in August. The Kalama United team is having a meeting next week. The event will be 25 hours at the Expo Center in Longview.

**7. UNFINISHED BUSINESS**

**A. Final Acceptance of the Downtown Streetscape Project - Phase 1**

Director of Public Works Carl McCrary stated that he and the engineers are both recommending the project be accepted by the City. It has been six months getting all the final paperwork, but Clerk/Treasurer Coni McMaster confirmed that all has been received.

*Councilmember Bud Gish made a motion the city accept the First Street Improvements completed by Integrity Excavating and Construction and release the retainage. Councilmember Adam Smee seconded, and the motion carried.*

**B. Parks and Recreation Advisory Committee Appointment**

Mayor Pete Poulsen asked if anyone had met Ms. Delevante as he had not had an opportunity. He will appoint her to the committee unless the Council would prefer he wait. *Councilmember Dominic Ciancibelli made a motion the City Council approve the Mayor's appointment of Donna Delevante to the Parks*

*and Recreation Advisory Committee. Councilmember Don Purvis seconded, and the motion carried.*

**8. NEW BUSINESS**

**A. USDA Rural Development - Reservoir Ceiling Painting - Loan Funding**

This item was tabled to a future meeting as certain details were being reviewed. It was noted that this is not an interest free loan.

**B. Authorize Mayor to sign an agreement for Labor Attorney Services**

City Attorney Paul Brachvogel informed the Council that he believes he can provide the necessary legal recommendations to help the City with the pending issues and not require additional expenditures. The Council took no action. Citizen Jim Dickey asked how many attorneys the City has. It was explained that the city retains Mr. Brachvogel and the City prosecutor. There are other attorneys at times to deal with litigation issues, some of which are paid for by the City's insurance. The City is also required to pay for public defender services which it will be looking at contracting to one provider.

**9. ORDINANCES & RESOLUTIONS - None**

**10. CORRESPONDENCE - None**

**11. MAYOR'S REPORT & COUNCILMEMBERS' REPORTS**

**A.** Mayor Pete Poulsen had no report, but noted that the City Hall issue was taken from the agenda and would be discussed at a later date.

**B.** Councilmember Adam Smee reported he had attended the County Summit which had updated how all the committees' projects are progressing.

**C.** Councilmember Dominic Ciancibelli had no report.

**D.** Councilmember Chuck Hutchinson was absent.

**E.** Councilmember Donald Purvis reported he had attended the Envision Kalama, Health Board, Tourism Committee, and CAP Board meetings. Envision will be taking a hiatus for the summer. The County Health Department is experiencing economic woes just like all organizations, so they are doing a survey to look at the services they provide and how to continue. They could look at partnering with Vancouver. The Tourism Committee from the County Summit is making a recommendation that a committee be formed and all entities contribute 10% of their lodging tax revenues to be used toward marketing and other promotion activities in the area. Right now the focus is on drawing from the upcoming Olympics to be held in Victoria, BC. The County may provide some matching funds as well. Mayor Poulsen noted that this is a good idea as long as the funds are not to be used for

administration costs.

Mayor Poulsen noted that at the recent COG Board meeting the town of Cathlamet presented a very well done video promoting themselves for tourism.

Mr. Jim Bain asked about the Summit Committee on Building and Planning. Councilmember Adam Smee noted that there are some items being discussed that may be viable including training so that code interpretation is consistent, contracting out for consultants and some code updates which may be able to be grant funded.

**F.** Councilmember Bud Gish reported he had met with Carl and discussed many items. These included the Police Station work, the FEMA funding for the snow and flood events, Phase 2 of the Downtown project, the Gwynne Road Reservoir, (which is down but not gone), the sidewalk at the Community Building, the Downtown landscaping plan, and the USDA grant/loan funding for the Lower Green Mountain Reservoir.

## **12. DEPARTMENT REPORTS**

**A.** Director of Public Works Carl McCrary presented a written report. He suggested the City see if it might be possible to use the City's tourism funds to help put the freeway exit signs up through DOT. The cost estimate was \$12,000. He provided the Council a copy of the City's water permit from the State, which means we are in compliance. The CAP bus stop has been moved and is being used. One of the FEMA reimbursements will be received on Friday.

Director McCrary informed the Council of the camering of the sewer lines. Recently this detected a large root ball blocking a line which was then fixed. It was surprising that no problems to surrounding homes had been created by this. The company that the City uses recently purchased a new camera and will be doing a demonstration video for a future presentation. They will be camering a section of Kalama's sewer lines to accomplish this at no charge to the City. They started today and already found breaks in three lines. These will be fixed as soon as possible. This project will also help the City to comply with recommendations from the AWC insurance.

**B.** Police Chief Bruce Hall reported the new building is progressing and they should be in within a couple of weeks. There are a lot of small items to be completed. He noted the land owners were happy with the project, and the door is open to extend the lease. Chief Hall then provided the Council with information from Municipal Research regarding whether a contractor that also happens to sit on the City Council could bid a project under the small works roster. This is possible provided that they don't receive more than \$18,000 annually from the City and have no part in the decision making. The issue also has to be disclosed publicly. The City is taking bids to have the trim installed.

Chief Hall showed the Council a new piece of equipment the Department received as a part of a grant. This will allow the officers to write a ticket and then electronically send it to the court. There will be less paper needs and less ticket books.

C. Clerk/Treasurer Coni McMaster reported she had been working on the issues regarding the budget shortages. Other than that it is pretty much business as usual. She informed the Council that she had also received some information from a local citizen regarding bringing in a Hollywood museum to Kalama. More information will be provided later.

D. City Attorney Paul Brachvogel had no report.

### **13. CONSENT AGENDA**

*Councilmember Bud Gish made a motion the City Council approve the Consent Agenda including Claims Vouchers Totaling \$92,085.98 , Payroll Vouchers totaling \$113,641.59 and the City Council minutes of May 20, 2009. Councilmember Adam Smee seconded. Councilmember Don Purvis asked about the City's reserve balances in light of the sales tax shortages the City has experienced. Mayor Poulsen answered that he and the staff are working hard to come up with a plan to present to the Council. There are ongoing negotiations with the labor groups. It is going to be painful, and sacrifices will have to be made. He is open to hear any and all ideas. The motion carried.*

14. EXECUTIVE SESSION - None

### **15. ADJOURNMENT**

Mayor Poulsen adjourned the meeting at 7:55 p.m. These minutes are not verbatim. A copy of the tape can be made available for listening.

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**Pete Poulsen - Mayor**

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**Coni McMaster - Clerk/Treasurer**